

November 13, 2009

Ms. XXXX XXXX
XXXXXXXXXX
XXXXXXXX XX XXXXX

Dear Parents of XXXXX:

Congratulations on your enrollment of your daughter at St. Charles Borromeo School. As the holiday season approaches, fraught with its overtones of giving thanks for gifts received, please accept our gratitude for your trust.

By sending your daughter to St. Charles, you made a significant statement about the value you place on challenging, high-quality academics. Similarly, you wanted a safe, structured scholastic environment. However, most important of all, your daughter needed a supportive faculty whose goals included nurturing your daughter's growth and recognizing the gifts that make your child special.

At our faculty's planning sessions, you may be sure that improvement of our high-powered academic curriculum and disciplined atmosphere are important priorities. However, we enthrone at the center of all our endeavors, a firm belief that each child possesses an as-yet unrealized potential for greatness in the future. Furthermore, it is a humbling but awesome responsibility for us to serve as caretakers for those talents. For you to entrust to us that role is the greatest gift you can give.

At this special season of taking stock and giving thanks, we extend to you our collective appreciation for the partnership that makes all we do worth while and fulfilling.

A handwritten signature in cursive script that reads "Michael J. O'Loughlin".

Michael J. O'Loughlin
Principal